

Dear JLPT Aspirants,

JLPT Test Administrative Committee, Chennai is happy to announce that it's accepting **the online application forms** for the Japanese Language Proficiency Test (JLPT) to be held on Sunday 7<sup>th</sup> December 2025.

### **JLPT DECEMBER 2025 (25B) – APPLICATION PROCEDURE**

#### **Exam Date:**

- **Sunday, 7<sup>th</sup> December 2025**

#### **Apply Online:**

- Website: [www.jlptchennaiindia.com](http://www.jlptchennaiindia.com) / [www.abkaotschennai.com](http://www.abkaotschennai.com)
- **Application opens: Friday, 1st August 2025 at 10:00 AM**
- **Application Closes: Sunday, 31st August 2025 at 5:00 PM**

#### **Maximum Applications Accepted (Level wise):**

<b>JLPT Level</b>	<b>Max Applications</b>
N1	200
N2	500
N3	600
N4	700
N5	1,700

- Application will **close automatically** for any level once its limit is reached.
- You can view the **live count of available seats** on the registration website.

#### **Test Fees (Including GST):**

- N1 – Rs.2,142
- N2 – Rs.2,012
- N3 – Rs.1,850
- N4 – Rs.1,687
- N5 – Rs.1,558

### **Exam Sessions:**

- **Morning Session (Exam starts at 9:00 AM):** N1 & N2 (report by 8:30 AM)
- **Afternoon Session (Exam starts at 1:00 PM):** N3, N4 & N5 (report by 12:30 PM)

### **Applying for Two Levels?**

- Allowed only if **one is in the morning session and one in the afternoon session.**
- Submit **separate applications** for each level.
- Our system **won't block** if you apply for two levels in the same session by mistake. If this happens, only one level can be appeared by the examinee in that session. The other will be treated as absent, without refund.

**Once you applied, you will receive a reference number by pop-up as acknowledgement of successful receipt of your application, kindly contact us thru our email id [jlptchennaiind@gmail.com](mailto:jlptchennaiind@gmail.com) immediately within the application period in case you do not receive the pop-up reference number.**

Please follow the below mentioned simple steps for Online application Procedure.

**STEP 1 :** Keep Scanned Image of your Passport size photograph ready for uploading. Scanned image should meet the following specifications:

Guidelines for scanning and upload of photograph, signature and Other Documents

#### **Photograph Image:-**

- A. Image background should be clear
- B. It should be in jpg format
- C. Photo Dimension should be 3 cm (width) x 4 cm (height) only
- D. Uploading " Selfie" not permitted
- E. Photograph must be a recent passport style colour picture.
- F. Caps, hats and dark glasses are not acceptable.
- G. Size of file should be between 50kb-100kb
- H. Ensure that the size of the scanned image is not more than 100KB
- I. Make sure the scanned file you upload is the correct one. Please rename the file name which you want to upload to avoid accidentally uploading the wrong file.
- J. Do not apply filters or edits to the scanned photo; keep it in its original form.
- K. Ensure that the scanned image is not stretched or rotated during the scanning process.

#### **Signature Image:-**

- a. The applicants are required to upload scanned image of his / her signature.
- b. The applicant has to sign on white paper with Black Ink.

- c. The same has to be Scanned with Dimensions of Signature Image to be 3.5 cm x 1.5cm (preferred)
- d. Size of file should be between (10KB – 50KB)
- e. Ensure that the size of the scanned image is not more than 50KB
- f. Make sure the scanned file you upload is the correct one. Please rename the file name which you want to upload to avoid accidentally uploading the wrong file.
- g. Ensure that the scanned Signature image is not stretched or rotated during the scanning process.

**Self Certified Photo ID Proof:-**

- a. The applicants are required to upload a self signed (self attested) copy of his/her 'Photo ID Proof'
- b. It should be Government approved ID Proof (passport or voter ID or Aadhar Card or Pan Card or Driving License bearing Date, Month and Year of Birth ), please note school / college ID Proof not acceptable.
- c. Size of file should be between (50KB – 100KB).
- d. Ensure that the size of the scanned image is not more than 100KB
- e. First take a copy of the document, put your signature on the same and then scan it followed by uploading
- f. Make sure the scanned file you upload is the correct one. When saving the image, provide a specific name to avoid accidentally uploading the wrong file
- g. Ensure that the scanned ID proof image is not stretched or rotated during the scanning process.

Scanned photograph, scanned signature & scanned ID Proof of any other format can be saved in jpg. format by using 'Save As' option in the File menu and size can be reduced below 100KB(for photograph image) & 50KB(for signature image) & 100KB(for self attested ID Proof) by using crop function and then resize the image.

**STEP 2 :** Decide on mode of on-line payment of fee (Credit/debit card, netbanking, UPI Payment ). Be ready with password etc. required for the selected mode.

**STEP 3 :** Keep Scanned Image of the self certified Photo ID Proof (Government approved ID Proof (Copy of Passport or Voter ID or Aadhar Card or Pan Card or Driving Licence bearing Date, Month and Year of birth) ready for uploading. Please note School / College ID Proof Not acceptable. Please Make sure the name appeared in ID Proof is same as Name mention in the Application Form.

**STEP 4 :** First signup & confirm your e-mail by clicking on the link (received in inbox/spam)

**STEP 5:** Now open the form, fill it up and pay the fees. After payment, filled application form will be shown with a **Transaction / Reference number**. **Application without Transaction / Reference number will not be considered.**

**STEP 6 :** Take a print out of the Completed C Form and receipt which are only for your record. Test Voucher (Hall Ticket) will be sent separately **during November 2025** to the given Email ID, also you can download the Test Voucher (Hall Ticket) from your dashboard by login with your username and password through the link provided to you by email.”

**IMPORTANT NOTE:**

Any applicants wishing to have Special Testing Accommodations (STA) for any for their disability listed below by The Japan Foundation can click the dialog box.

**“Visual disability, Hearing disability, Physical (Mobility) disabilities, Developmental disabilities and other disabilities**

For any issue you may reach us by email

[jlptchennaiind@gmail.com](mailto:jlptchennaiind@gmail.com) with CC. to [rangaots@gmail.com](mailto:rangaots@gmail.com) and

[abkaots@gmail.com](mailto:abkaots@gmail.com)

Telephone Number: 044 – 2374 0318 / 044-2374 3575

Mobile No: 73059 43575

Please note **NO Refund** will be given under any circumstances once payment has been accepted, unless cancellation is made by The Japan Foundation or JLPT Test Administrative Committee Chennai due to unforeseen Natural Calamities.

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